

**COURSE NAME AND NUMBER (SXX)**

SEMESTER, YEAR

LOCATION AND TIME

We would like to acknowledge our appreciation of being able to work, study and live on the traditional and ancestral lands of the Coast Salish peoples, including those of the Kwantlen First Nation, who graciously bestowed their name on this university.

**INSTRUCTOR INFORMATION**

NAME

PHONE

EMAIL

OTHER (twitter, websites etc.)

OFFICE LOCATION

OFFICE HOURS

RESPONSE TIME

INSTRUCTOR POLICIES (i.e., absenteeism, late assignments, remarking policy if any, use of technology in the classroom, excuses for medical reasons, group evaluation policies, formatting of submission requirements etc.)

**COURSE INFORMATION**

COURSE DESCRIPTION

LEARNING OUTCOMES

PREREQUISITES/COREQUISITES

REQUIRED MATERIALS (TEXT, OTHER)

REQUIRED TECHNOLOGY

LABS OR PRACTICE EXPERIENCE DETAILS **(faculty to add if required, delete if not needed)**

[LINK TO COURSE OUTLINE DATABASE](https://our.kwantlen.ca/sites/courseoutlines/library/Lists/col/All%20Items.aspx) **(FACULTY TO FIND COURSE OUTLINE AND LINK HERE)**

**EVALUATION CRITERIA**

|  |  |
| --- | --- |
| ASSESSMENT (ASSIGNMENTS/EXAMS) | VALUE |
| #1 | 25% |
| #2 | 20% |
| #3 | 25% |
| #4 | 30% |

**ASSIGNMENT DESCRIPTIONS AND EVALUATION CRITERIA/RUBRICS**

|  |  |  |
| --- | --- | --- |
|  | EVALUATION CRITERIA  | DUE DATE |
| ASSIGNMENT 1 |  |  |
| ASSIGNMENT 2 |  |  |
| ASSIGNMENT 3 |  |  |
| ASSIGNMENT 4 |  |  |

[LINK TO KPU STUDENT EVALUATION AND GRADING PROCEDURE (AC4)](https://www.kpu.ca/sites/default/files/Policies/AC4%20Student%20Evaluation%20and%20Grading%20Procedure.pdf)

[LINK TO WITHDRAWAL DATES](https://www.kpu.ca/registration/dates)

**COURSE SCHEDULE**

|  |  |  |
| --- | --- | --- |
| WEEK | TOPIC | READINGS |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
| 7 |  |  |
| 8 |  |  |
| 9 |  |  |
| 10 |  |  |
| 11 |  |  |
| 12 |  |  |
| 13 |  |  |

**RESOURCES FOR STUDENT SUCCESS**

[ACCESSIBILITY SERVICES](https://www.kpu.ca/access)

[ACADEMIC ADVISING](https://www.kpu.ca/advising)

[COUNSELLING SERVICES](https://www.kpu.ca/counselling)

[THE LEARNING CENTRES](https://www.kpu.ca/learningcentres)

[KPU ACADEMIC INTEGRITY MOODLE COURSE](https://libguides.kpu.ca/academicintegrity/plagiarism)

[STUDENTS RIGHTS AND RESPONSIBILITIES](https://www.kpu.ca/student-rights-responsibilities)

[EARLY ALERT](https://www.kpu.ca/advising/earlyalert)

**UNIVERSITY/PROGRAM POLICIES**

[KPU POLICIES](https://www.kpu.ca/policies) :

 [HR15](https://www.kpu.ca/sites/default/files/Policies/HR15%20Diversity%20and%20Inclusiveness%20Policy.pdf), [ST 2](https://www.kpu.ca/sites/default/files/Policies/ST2%20Student%20Academic%20Integrity%20Policy.pdf), [ST 7](https://www.kpu.ca/sites/default/files/Policies/ST7%20Student%20Conduct%20Non%20Academic%20Policy.pdf), [ST11](https://www.kpu.ca/sites/default/files/Policies/ST11%20Attendance%20and%20Participation%20in%20Courses%20Policy.pdf), [ST 14](https://www.kpu.ca/sites/default/files/Policies/ST14%20Services%20for%20Students%20with%20Disabilities%20Policy.pdf)

PROGRAM POLICIES AND GUIDELINES **(Faculty to add link)**

 [FIELD TRIP RELEASE (SR5)](https://our.kpu.ca/sites/fh/Lists/content/DispForm.aspx?ID=50) (if applicable)

[IMPORTANT DATES AND DEADLINES for KPU students](https://calendar.kpu.ca/academic-schedule/)